

## I. OVERVIEW INFORMATION

### Request for Application for the Chinese American Parent Association of Montgomery County (CAPA-MC) 2025 Dr. Alan Cheung Community Leadership Scholarship

#### Key Dates

Scholarship Announcement Date:	March 17, 2025
Application Open Date:	March 17, 2025
Application Due Date:	May 3, 2025, 11:59p.m. Eastern time (ET)
Notification of the Interview Schedule:	May 10, 2025.
Interview Date (virtual):	May 17, 2025
Winner Notification Date:	May 31, 2025
Award Ceremony Date	June 8, 2025, 6-9p.m. ET (location TBD)

## II. DETAILED INFORMATION

### II.A. Scholarship Information

“To lead is to serve.” A great leader is someone who leads by serving their community.

Dr. Alan Cheung is a lifetime community leader, advocate and volunteer. He was the first Asian American elected to the Montgomery County Board of Education, where he served two four-year terms. He was a strong advocate for all students and emphasized individualized learning, additional science and technology in schools, and smaller class sizes. Dr. Cheung made significant contributions to education in Montgomery County and has been instrumental in bringing the Asian American community into the county’s political and civic mainstream. He is an inspirational role model for young students to make greater contributions to the larger community.

The Dr. Alan Cheung Community Leadership Scholarship encourages, fosters, and recognizes the contribution of dedicated youth individuals and youth groups to community services.

The scholarship was first offered in 2018. In 2024, 15 applicants were awarded the individual scholarship, and five were awarded the group scholarship. This year, we expect to offer 10 individual scholarship awards and 3 group scholarship awards.

### II.B. Eligibility

- CAPA-MC Dr. Cheung Individual Scholarship

The individual applicant must

- Be a Montgomery County resident
- Be a Chinese Descendant
- Have at least one parent as CAPA-MC member (Quick [Registration](#) for free membership available)
- Be a high school student, 9-12 grades

- Have unweighted GPA > 3.0
- Have cumulative SSL hours > 75-hour
- Had not been awarded the Individual Scholarship in the past

- **CAPA-MC Dr. Cheung Group Scholarship**

The group applicant must

- Have three or more core members
- Have at least one parent of the core members as CAPA-MC member (Quick [Registration](#) for free membership available)
- Have majority of core members being Montgomery County residents
- Have majority of core members being Chinese Descendants
- Have majority of core members being high school students, 9-12 grades
- Have three representative core members with unweighted GPA > 3.0 and cumulative SSL hours > 75-hour for each one
- Had not been awarded the Group Scholarship last year

## **II.C. Application and Submission Information**

Applications must be submitted by the applicant via the Google Form (link provided below).

- **Individual Scholarship** (submit: <https://forms.gle/1z6qJZuDka3U4hCw9> )

### **Applicant Information**

### **Applicant's Parent Information**

**Essay** (5,000 character limit including space)

- o Describe the community services you have provided.
- o Discuss how you initiated the community services.
- o Discuss how you collaborated with others.
- o Discuss how you demonstrated leadership.
- o Discuss the impact of your community services.

**Resume**, including a list of community service and other extracurricular activities, recognitions, and awards.

**Unofficial Transcript** from your high school.

**Letter of Recommendation** from someone who has first-hand knowledge of your community services.

<https://docs.google.com/forms/d/e/1FAIpQLScf7vpceB00lhbKKIctqbeF6WCRBssKLp87GBvSgYvffa0XPg/viewform?usp=sharing>

- **Group Scholarship** (submit <https://forms.gle/CJhupvGvDT1xoNr67> )

### **Group Information**

**Three Core Members' information (name, unweighted GPA, SSL hours)**

### **Applicant's Parent Information**

**Essay** (5,000 character limit including space)

- Describe the community services your group has provided.
- Discuss how your group initiated the community services.
- Discuss how your group members collaborated.
- Discuss how your group members demonstrated leadership.
- Discuss the impact of your group's community services.

**Resumes** of three representative members include a list of awards and extracurricular and community service activities.

**Unofficial Transcripts** of three representative members from high schools

**Core Member List** with information on Name, School, Grade, & Position in the group

**Letter of Recommendation** from someone who has first-hand knowledge of your group's community services.

<https://forms.gle/nYXoAMNuy8WQiGg89>

## **II.D. Application Review Information**

Applications will be selected for the award in a two-step process.

In the first step, applications will be evaluated by the following criteria based on the materials submitted. Note that the quality of your essay could affect the evaluation.

- Initiative
- Collaboration
- Leadership
- Impact

In addition, the following factors will be considered.

- SSL hours

In the next step, applicants whose application receives top scores from the first step will be invited for a virtual interview. The applications will be further evaluated by the following criteria based on the interview conducted.

- Personal presentation
- Personal reflection
- Plan for the future

## **II.E. Award Information**

- Individual Scholarship

Each individual scholarship will receive \$300. The CAPA-MC expects to give ten (10) individual scholarship awards in 2025. The number of awards is also contingent upon the number of applications received and the quality of the applications. The award can only be granted to an individual student once within their 4 years of high school.

- Group Scholarship

Each group scholarship will receive \$300. The CAPA-MC expects to give three (3) group scholarship awards in 2025. The number of awards is also contingent upon the number of applications received and the quality of the applications. The award cannot be granted to a group in two consecutive years. If a group received the award last year, this group is not eligible for applying this year.

## **II.F. Contact Information**

Questions related to this Request for the Application's content, application submission, and review should be directed to [scholarship@capamc.org](mailto:scholarship@capamc.org). The CAPA-MC Dr. Alan Cheung Scholarship Committee reserves the right of final interpretation for all scholarship rules and policies.